



EMPLOYMENT APPLICATION

An Equal Opportunity Employer

Quanex Building Products Corporation is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability or on the basis of any other protected status in accordance with the requirements of applicable local, state and federal laws.

| | | | | |
|--|--|-------|--------------------|--|
| GENERAL INFORMATION | Last | First | Middle | |
| | Name | | | |
| | Street | City | State | |
| | Present Address | | | |
| | Street | City | State | |
| | Mailing Address | | | |
| | Home Phone: () | | Work Phone: () | |
| | Are you legally authorized to work in the United States? <i>(Proof of eligibility will be required upon employment.)</i> | | | |
| | [] Yes [] No | | | |
| | Previously employed by Quanex or one of its subsidiaries/division? [] Yes [] No | | | |
| If yes, what location? _____ | | | | |
| Date Terminated: _____ | | | | |
| Have you been convicted of a crime, or been released from prison, in the last seven years (do not include arrests, expunged or sealed convictions)? A conviction will not necessary disqualify you for employment. * | | | | |
| [] Yes [] No | | | | |
| If yes, state the following: | | | | |
| Nature of the offense _____ | | | | |
| Date of conviction _____ | | | | |
| Penalty imposed for the offense _____ | | | | |
| Date of release from prison (if applicable) _____ | | | | |
| *Notice to applicants in Washington: | | | | |
| Answer "yes" to this question only if the conviction or release from prison was within 7 years of the date of job application, and it is reasonably related to the duties or functions of the position for which you are applying. | | | | |
| *Notice to applicants in Wisconsin: | | | | |
| Convictions will only be considered which are substantially related to the circumstances of the position for which you are applying. | | | | |
| Are you at least age 18? [] Yes [] No (If hired, you may have to provide proof of age) | | | | |

| | | |
|-------------------------------|--|---|
| GENERAL INFORMATION | U.S. military service? <input type="checkbox"/> Yes <input type="checkbox"/> No Branch: _____ | |
| | Description of military duties/List any special skills that may qualify you for employment: | |
| | Position applying for: _____ <input type="checkbox"/> Any position available _____ | Can you work any shift? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, what shift can you not work? |
| Date available to work: _____ | | May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No |

| EDUCATION | School Name and Location | Course of Study | Graduated | | Degree, Diploma, or Certificate and when (to be) received. |
|------------------|------------------------------------|-----------------|-----------|----|--|
| | | | Yes | No | |
| | High School | | | | |
| | College/University | | | | |
| | Trade, Business or Graduate School | | | | |

| | |
|-----------------|---|
| TRAINING | Additional Training Courses |
| | Professional Certifications |
| | List other special job skills you possess (i.e. computer skills, foreign languages, etc.) |

List your most recent employer first

| | | | | |
|---------------------------|--------------------|--------------------|-----------|----------------|
| EMPLOYMENT HISTORY | Employer | Dates Employed | | Work Performed |
| | | From | To | |
| | Address | | | |
| | Telephone Number | Hourly Rate/Salary | | |
| | Job Title | Supervisor | Starting: | |
| | | | Ending: | |
| | Reason for Leaving | | | |

| | | | | | | | | | | |
|--------------------|--------------------|--------------------|--------------------|----|----------------|--|--------------------|--|----------------|--|
| EMPLOYMENT HISTORY | Employer | | Dates Employed | | Work Performed | | | | | |
| | | | From | To | | | | | | |
| | Address | | | | | | | | | |
| | Telephone Number | | | | | | | | | |
| | Job Title | | Supervisor | | | | Hourly Rate/Salary | | | |
| | | | Starting: | | | | | | | |
| | Reason for Leaving | | Ending: | | | | | | | |
| | Employer | | Dates Employed | | | | Work Performed | | | |
| | Address | | From | To | | | | | | |
| | Telephone Number | | | | | | | | | |
| | Job Title | | | | | | | | Supervisor | |
| | Reason for Leaving | | Hourly Rate/Salary | | | | | | | |
| | | | Starting: | | | | | | | |
| | Ending: | | | | | | | | | |
| | Employer | | Dates Employed | | | | | | Work Performed | |
| | Address | | From | To | | | | | | |
| | Telephone Number | | | | | | | | | |
| | Job Title | | | | | | | | | |
| Reason for Leaving | | Hourly Rate/Salary | | | | | | | | |
| | | Starting: | | | | | | | | |
| Ending: | | | | | | | | | | |

List the name, address and telephone number of two persons not related to you and by who you are/were not employed.

| | | | |
|------------|------|---------|------------------|
| REFERENCES | Name | Address | Telephone Number |
| | Name | Address | Telephone Number |

APPLICANT'S CERTIFICATION AND AGREEMENT

The information contained in this application is accurate and complete to the best of my knowledge and belief. I understand that any misrepresentation of fact, as stated or implied, given in my application, interview(s), or any other employment form or document provided to Quanex, is sufficient reason not to hire me, and if hired, constitutes sufficient reason for dismissal.

I understand and agree that all information furnished in this application may be investigated by Quanex or its authorized representatives. I waive any right I may have to notice from any individuals or organizations named or referred to in this application prior to the release of any employment information to Quanex. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give Quanex all information that relates to or is requested during Quanex's investigation, and I hereby release those individuals, organizations and Quanex from any and all liability for any claim or damage resulting there from.

I understand that, if hired, I am required to abide by all rules and regulations of Quanex and to comply with all policies and procedures in the employee handbook, any policy or procedure manual, or other communications to employees. I further understand that Quanex's policies and procedures and all employment terms and conditions are subject to modification without notice.

I understand that Quanex is not obligated to provide employment and that I am not obligated to accept employment. Nothing in this application, or in any prior or subsequent oral or written statement or communication, is intended to create any contract of employment or to create any rights in the nature of a contract. This application does not bind either party for a specific period of time regarding employment. I also understand that no one has the authority to enter into an agreement, contract, or modification of the understandings expressed in this statement unless it is in writing and signed by the Chief Executive Officer of Quanex. If hired, I understand that nothing shall restrict my right as an employee or the right of Quanex as an employer to terminate my employment at any time for any reason.

I understand that any offer of employment is conditioned upon my successful completion of a pre-employment drug test. I consent to a drug test and understand that if I do not successfully complete the test that the job offer will be withdrawn. I understand that any offer of employment is conditioned upon my successful completion of a background check (employment, criminal and credit). I consent to the background check and I understand any falsification or withholding of information may be grounds for withdrawing an offer of employment.

READ CAREFULLY BEFORE SIGNING:

In consideration of Quanex's review of my application, I agree that any claim or lawsuit arising out of my employment, or my application for employment, with Quanex must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. While I understand that the statute of limitations for claims arising out of an employment action may be longer than six (6) months, I agree to be bound by the six-month period of limitations set forth herein and **I waive any statute of limitations to the contrary.**

Signature of Applicant

Date